



Invitation to Business Partners

On behalf of the Board of Directors for the **Northern New England Chapter of ERAPPA**, we are writing to invite you to join as a **Subscribing Member** of this organization.

NNECERAPPA is a non-profit organization serving higher education and K-12 schools in New Hampshire, Vermont and Maine. Through the active support of companies like yours, we can continue to be a vibrant chapter offering successful conferences. We are committed to producing high-quality programs and we are constantly looking at ways to improve the conferences to ensure they are an enjoyable and valuable experience for everyone involved with many opportunities for education, discussion and the exchange of new ideas.

The NNECERAPPA Board has adopted a new policy with regards to participation in chapter-level conferences. Only companies who are **Subscribing Members** of the organization will be invited to exhibit or sponsor future events. Please review the enclosed information and join today to continue your involvement in this fine organization and take advantage of an excellent marketing and relationship-building opportunity with our membership.

Thank you, in advance, for your consideration. We look forward to hearing from you.

Sincerely,

Meg Boera
Delaney Meeting & Event Management
Conference Coordinator
meg@delaneymeetingevent.com
(802) 865-5202

Richard Wolbach
The University of Vermont / UVM
Business Partner Chair
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Subscribing Membership Information

↳ Who should join as a Subscribing Member?

All manufacturers, representatives and distributors of services, products or systems used by institutional facilities professionals

↳ Benefits of being a Subscribing Member

- Gain exposure for your company to facilities professionals from the Northern New England Chapter of ERAPPA and K-12 professionals from all three states (NH, ME, VT) including operational, custodial, maintenance, grounds, and management staff
- Reach the decision makers who buy your products and services

↳ Membership Fee

- \$100 annual fee - membership dues cover July 1 - June 30;
- Opportunity to exhibit or sponsor at the Fall or Spring Conference (additional fee to exhibit and sponsor based on the item) as booth space allows; **[NOTE: Only subscribing members will be invited to set up a display or sponsor at the NNECERAPPA Conferences]**
- Listing in Membership Directory distributed to all school directors, with the opportunity for an enhanced listing with a display ad (additional fee required); **Display Ad specifications:** The Membership Directory will be printed as an 8 1/2" x 11" booklet. **Half Page Ads** measure 7.5" wide x 5" high. **Full Page Ads** measure 7.5" wide x 10.5" high. Submit black and white ad via email to kim@delaneymeetingevent.com no later than **September 1st**. File type can be your choice - pdf, eps, jpeg. Do not send ad via snail mail, these will not be accepted.
- Receive one copy of the Membership Directory for your own marketing purposes;
- Acknowledgement on NNECERAPPA website - company logo for new members and listing of current members

↳ How Do I Join?

- Fill out the enclosed registration form and submit with payment in full to NNECERAPPA and please send c/o:

Delaney Meeting & Event Management
1 Mill Street, Suite 301
Burlington, VT 05401

- Or register ONLINE at www.erappa.org/NNE

↳ Upcoming Events

- **Fall 2008:** October 23 & 24, 2008 at The New England Center in Durham, NH*
- **Spring 2009:** March 5 & 6, 2009 at St. Paul's School, Concord, NH
- **Fall 2009-ERAPPA Conference:** NNNECERAPPA will host the Eastern Region Annual Conference in Portland, Maine, October 4 - 7; there will be no Northern New England Chapter conference as a result.

***updated 8/12/08: Please note that booth space is currently SOLD OUT for the Fall Conference. If you are interested in learning more about the sponsorship opportunities please send email to meg@delaneymeetingevent.com.**